

Role Distribution for Nutcracker 2019

Key: **Props**, **Costumes**, **Tech Table**, **Stage Management**, **House Management**

GENERAL LOCATIONS

Person	Duty
Rachel	House Left
Katie	House Left
Ellen	House Right
Frankie and Sachen	House Right
Julia	Tech Table
Natalie	Stage Right
Kenzie	Stage Right
Callie	Stage Right
Lily	Stage Right
Keith	Tech Table
Dane	Tech Table
Elle	Floating
Charmaine	Stairwell
Lexie	Stage Right
Grace	Stage Left
Sherita	Stairwell
Tiffany	Stairwell
Caroline	Stairwell
Erden	Stairwell

PRESHOW DUTIES

Duty	Person
Check batteries in snow tutus	Elle
Set Chandelier: when stage is clear	Callie and Kenzie
Mousetrap	Natalie
Tree and Tree Test: when stage is clear	Callie and Kenzie
Sweeping Stage: this needs to happen before dancers arrive	Callie and Natalie
Mopping Stage (After sweep): this needs to happen before dancers arrive	Kenzie and Lily
Vacuum Rugs: this needs to happen before dancers arrive	Julia
Set up ballet bars: this needs to happen before dancers arrive; STRIKE WHEN WARMUPS ARE DONE	ALL SM STAFF
Set glitter	Caroline
Set celery and trick	Sherita
Set Chinese Dragon in bathroom	Sherita
Give presents to the four families	Sherita
Set Clara's throwing shoe	Sherita
Set Drosselmeyer's Nutcracker and bag	Sherita
Set furs and coats in the second floor lanier landing	Grace and Elle
Send Arabian Men's pants to Chappell	Lexie
Set Mother Ginger in SL Lanier hallway	Grace and Elle
Check on Russians in Chappell dance studio	Lexie
Send Arabian Men's pants to Chappell	Lexie
Ties to party scene boys upstairs SL lanier	Grace
Petticoats to adult room in chappell	Lexie
Set Cups and tray and candle	Caroline

Toys on DSL	Caroline
Present ground row	Tiffany
Candy Cane on ground row	Tiffany
Ice for fog machine	Natalie
Chair and table	Callie
Babydolls by tree	Tiffany
Calling Places	Natalie(In the greenroom and immediate backstage dressing room) and Erden(Hallways), Charmaine will call places for party scene people in chappell

PARTY SCENE

Duty	Person
Turn house lights off for party scene	Kenzie
Main Rag	Natalie
Open scrim	Callie and Lily
Remind Clara to get the pointe shoe that she throws	Natalie
Hold curtain after party scene ends	Natalie
Gets fur and jacket boxes	Grace
Dolls from girls	Tiffany
Get toys at some point	Lily

MOUSE AND SOLDIER SCENE

Duty	Person
Place(then strike once needed) SR Mouse Hole	Kenzie
Place(then strike once needed) SL Mouse Hole	Lily
Tree growing	Callie and Kenzie
Main rag closes during show pause	Natalie
Work lights on for show pause	Kenzie
Get swords from soldiers once they leave	Caroline

SHOW PAUSE AND SNOW SCENE

Duty	Person
Strike tree and chandelier	Callie and Kenzie
Strike presents	Tiffany
Strike present ground row	Tiffany and Sherita
Strike mouse trap	Lily
Backdrop transition	Natalie
Bring sleigh inside	Callie and Lily
Sweep stage	Callie and Kenzie
Open main rag	Natalie
Turn off house lights after transition	Kenzie
Turn off works lights after transition	Natalie
Fog machine off and on	Lily
Push sleigh onstage for reindeers to bring on and take back outside when done	Lily
Close main rag	Natalie

INTERMISSION

Duty	Person
House Lights up for transition to land of the sweets	Natalie
Work lights on for transition to land of the sweets	Kenzie
Dry mop floor (toweling)	Callie and Natalie
Set throne	Julia
Fog machine strike	Dane
Close scrim	Callie

LAND OF SWEETS

Duty	Person
Open main rag	Natalie
Open Scrim	Callie
Get Mother Ginger in dress	Charmaine
Open the door for Mother Ginger	Lily and Callie
Chinese Dance- Communicate with Julia the movements of the head of the dragon	Natalie
Sleigh in and out	Lily and Callie
Close main rag	Natalie

POST SHOW

Duty	Person
House lights up	Natalie
Work lights up	Kenzie
INVERSE YOUR PRESHOW DUTIES TO SET FOR TOP OF THE NEXT SHOW	ALL CREW